



**LTAN Steering Committee Meeting Minutes
December 17, 2020
2:30 pm**

Chairperson Alecia Craighead called the meeting to order at 2:45 pm. Attendance was taken and quorum was established.

Attending:

At Large – Alecia Craighead, Jeremy McBride
Alliance 2 – Trena Maynard
Alliance 3 – Brett Wendel
Alliance 4 –
Alliance 5 – Barbara Broersma, Ann Reed
Alliance 6 – Lisa Cowell, Shawn DeHaven
Alliance 7 – Kristen Luttrell
Alliance 8 – Matthew Van Epps
Alliance 9 – Matthew Inyart, Leslie South
Alliance 10 –

Absent Committee Members: Pat Rees (At-Large), Emily Gibson (Alliance 3), Wayne Hough (Alliance 4), Caroline Lansdell (Alliance 4), Cheryl Patterson (Alliance 7), Andrew Milligan (Alliance 8), Steve Jobe (Alliance 10), Virginia Mayfield (Alliance 10)

DOHR: Derrick Hines and Sharon Buwalda (absent)

➤ **Chair Comments**

- Next meeting is January 28, 2021

➤ **Approval of November 19th Minutes**

- Approved by unanimous voice vote.

➤ **Welcome Special Guests**

- Brian Clifford and Alicianiah Hossein from Alliance 11
- Trena Maynard from Alliance 2

➤ **Committee Updates**

➤ **LTAN Luncheon Committee**

- No updates at this time.

➤ **LTAN Service Committee**

- Youth in Government will be held completely virtual this year.



- **LTAN Promotion and Engagement and LTAN Communications**
 - No updates at this time.
- **LTAN Repository**
 - No updates at this time.
- **Treasurer's Report**
 - Account Balance is \$98.20.
- **Approval of LTAN 2020 Annual Report**
 - Corrections have been incorporated
- **Emergency Procedures for Filling Vacant Representative Positions**
 - Alliances 7 and 9 have vacancies
 - By-laws do not address this scenario; emergency procedures have been drafted
 - Approval of revised language - Passed
 - Approval of By-Law Amendments – Passed
 - Matt Inyart (Alliance 9) and Kristen Luttrell (Alliance 7) elected to serve another term
- **Review of Virtual LTAN Symposium**
 - Brett (Toastmasters) and Derek (Governor's Office) to help securing speakers
 - WebEx or Teams to host symposium
 - 3-4 hour duration
 - List of promotional items obtained from years past from DOHR
 - Will perform dry run ahead several weeks ahead of symposium
 - May 20th, 2021 targeted for date
- **New/Other Business**
- **Sad Departures But No Good-Byes**
- **Adjournment of Steering Committee Meeting**
 - The meeting was adjourned at 3:27 pm.

Next Scheduled Meeting is January 28th, 2021 at 2:30 pm via WebEx/Phone